

FASHION ADDITION 14+

Fashion Retailer

Head Office: Langley, B.C.

kerribooth@hotmail.com

mbooth@fashionaddition14plus.com

www.fashionaddition14plus.com

POSITION: NEW CONTROLLER

Seeking highly motivated individual looking for an opportunity to improve as an all-star Accountant and play a vital role in supporting Operations and Decision making for a Retail Fashion Chain.

Applicant must have a **PASSION** for excellence , a **Hunger** for learning and a **DRIVE** for results.

This Position reports directly to the Owner(s) of the Company

If you feel this exciting field of Fashion plus Accounting operations is the right fit for you we invite you to apply to join our team!

KEY RESPONSIBILITIES

- **Maintain the integrity of all transactional accounting – POS, Cash Receipts, Payroll Inventory, RA's, Vendor Credits, Vendor Invoices and all related payments.**
- **Completing month-end requirements in a timely manner.**
- **Full Cycle Accounting**
- **Managing cash flow**
- **Complying with a statutory requirements – CRA, WCB, etc.**
- **Supporting operational decision making.**
- **Creating and maintaining dashboards, KPI's, etc.**
- **Completing all Yearend requirements.**

CORE COMPETENCIES

- **A CPA that is a business minded individual.**
- **Outstanding financial accounting skills and excellent knowledge of internal control systems and Inventory.**
- **Demonstrated ability to be hands on and complete month-ends within a specified timeline. Preparing and presenting a Month-end financial statement.**

- Outstanding problem solving skills, with experience creating and implementing new accounting procedures and systems.
- Experience liaising with Existing Company Accountants, CRA, WCB and other outside partners.
- Ability to provide exceptional operational support to Head Office personnel and Store level personnel.

ATTRIBUTES

- Experience Working for a Multi Store Fashion Retailer is a definite asset.
- A dynamic Individual that enjoys challenges and a constant learning curve.
- An Independent person that is comfortable with H. O. responsibilities and providing direction.
- Must be able to get along with all personalities and have excellent communication skills, both written and verbal.
- Experience working with POS programs and Inventory Control is an asset.

Please forward your resume and cover letter outlining why you feel you would be an excellent candidate for this position.

**EMAIL: kerribooth@hotmail.com
mbooth@fashionaddition14plus.com**